



PAU-PYRENEES AIRPORT

CHARGES AND SERVICES GUIDE

FOR

GENERAL AND BUSINESS AVIATION



Prices (exc. VAT) applicable on 1st January 2017

CONTENTS

1 USEFUL CONTACTS

Handling request
Pricing and Invoicing
Address-contact

2 PAYMENT TERMS AND CONDITIONS

3 AERONAUTICAL CHARGES

Set fees
Landing fee
Lighting fee
Parking fee
Passenger fee
Airport tax

4 HANDLING SERVICES

FBO handling services
Set FBO handling services
FBO services upon request
De-icing
Re-fuelling
Other personnel services
Catering

5 BUSINESS CENTRE

VIP lounge
Meeting rooms

1 USEFUL CONTACTS

Handling request

- **Traffic department:**

trafic@pau.aeroport.fr

Tel: +33 (0)5 59 33 33 53

Fax: +33 (0)5 59 33 33 22

SITA: PUFAPXH

- **Manager:**

Michel Ordouille

+33 (0)5 59 33 33 17

m-ordouille@pau.aeroport.fr

Pricing & Invoicing

facturation@pau.aeroport.fr

+33 (0)5 59 33 33 10

Fax: +33 (0)5 59 33 33 05

Address

Aéroport Pau-Pyrénées

SEA AIR'PY

64230 UZEIN FRANCE

Tel. +33 (0)5 59 33 33 00

SITA : PUFAPXH

www.pau.aeroport.fr

2 PAYMENT TERMS AND CONDITIONS

A traffic form is filled in by the customer and airport services for each take-off or landing in order to record flight data and the requested services to be forwarded to the invoicing department within 48 hours.

Application of VAT

The indicated rates are given exclusive of tax as VAT (normal rate) only needs to be paid by Airlines with less than 80% international traffic (*in accordance with the 6th European VAT Directive*).

Methods of payment

Payments can be made :

- **in cash : notes (Euros), cheques or bank card**
to the invoicing department at Pau-Pyrénées airport
(from Monday to Friday - office hours)
- **by bank cheque payable to:**
SEA AIR'PY Aéroport PAU-PYRENEEs 64230 UZEIN FRANCE
- **by bank transfer**
SEA AIR'PY CA Pyrénées-Gascogne Agence Entreprise Pau
IBAN FR76 1690 6000 2687 0142 5718 591
BIC/SWIFT AGRIFRPP869

Payment deadlines

Our invoices must be paid within 30 days of the issue date.

In some cases, the airport reserves the right to demand an advance (pre-payment) on an invoice.

Late payment

1% of the total amount excluding VAT will be charged for a reminder to be issued if payment has not been received after 60 days, with a minimum collection of €5.00 excluding VAT.

Fee payability

In reference to Civil Aviation Code article R.224-4,

Charges are due for the use of the facilities, installations, buildings and tools that they cover the cost of.

In the event of the non-payment of charges due by an aircraft operator, the AIR'PY SOCIETY, Pau-Pyrenees Airport operator, is permitted to call for the governing authority of air traffic at the Airport to hold the aircraft until the disputed amount has been received.

Claims

Customers are responsible for informing Pau-Pyrénées Airport of any modification made to their fleet: purchases, sales, rentals, leasing, modification of aircraft characteristics, etc. at the risk of being invoiced for services from which they haven't benefitted or for which the rates are incorrect.

Claims must be addressed to the invoicing department at Pau-Pyrénées Airport, in writing by registered letter with acknowledgement of receipt, indicating:

- the number of the invoice in question
- the flight number and date (if necessary)
- the service(s) being disputed

Payment is still due in the event of a claim.

3 AERONAUTICAL CHARGES

Set fees

Airport charges include landing and 24hr parking taxes for aircraft with a MTOW of less than or equal to 12 Tons.

Aircraft ≤ 3 Tons (Set fee including tax for 1 landing and 24hr parking)

National and European set fee € 16.67

International set fee € 33.34

Aircraft from 4 to 12 Tons (Set fee including tax for 1 landing and 24hr parking)

National and European set fee € 20.83

International set fee € 41.67

Landing fee

This fee is due for all aircraft that land at an airport open to public air traffic. It is calculated based on the maximum permitted take-off weight indicated on the aircraft airworthiness certificate, rounded up to the nearest Ton.

Depending on the aircraft's acoustic group, the price is modulated by a correction coefficient of: **1.16609260**

Acoustic group	Modulation coefficient
Group 1	1.30
Group 2	1.20
Group 3	1.15
Group 4	1
Group 5	0.85

REDUCTIONS :

☞ Aircraft owned by an aerial work or air transportation company, performing training flights and which, at the time of these flights, do not perform any paid transportation or work, may be eligible for a reduction.

EXEMPTIONS :

☞ Aircraft specially assigned to transport people who perform functions included in the list drawn up by decree of the Civil Aviation Ministry.

☞ State aircraft used to perform technical missions ordered by the Civil Aviation Ministry.

☞ Aircraft which make a forced return to the Airport due to technical problems or poor weather conditions.

Aircraft > 12 Tons

National and EEC landing

▪ 13-24 T:	€ 9.585	+ € 1.574 / Additional ton
▪ 25-74 T:	€ 28.465	+ € 3.004 / Additional ton
▪ 75 T :	€ 178.651	+ € 3.862 / Additional ton

International landing

▪ 13-24 T:	€ 21.025	+ € 1.836 / Additional ton
▪ 25-74 T:	€ 43.072	+ € 3.844 / Additional ton
▪ 75 T :	€ 235.364	+ € 4.513 / Additional ton

The correction coefficient used to modulate prices based on aircraft noise is: 1.16609260

Lighting fee

This fee is due for all aircraft which land at or take-off from an airport open to public air traffic, at which ground lighting is lit. Ground light may be lit either at night or due to poor visibility conditions, as request by the Captain, or for safety reasons as ordered by the authority responsible for operating ground lighting.

☞ A set fee/hourly reduction is granted for training flights.

National, E.U. and international traffic : **€ 41.83**

Parking fee

This fee is due for all aircraft parked either on the terminal apron or in the garage or maintenance areas.

It is calculated per Ton and per hour. The weight taken into account is the maximum permitted take-off weight as indicated on the aircraft's airworthiness certificate.

Every hour, or part thereof, is chargeable. Parking is free for the first 2 hours. This free parking time, applied at all airports, is not cumutable. Local time is the reference time.

National and E.U. **€ 0.190 / Ton / Hour**

International **€ 0.212 / Ton / Hour**

Passenger fee

This fee is due for the use of airport facilities and structures used to board, disembark or welcome passengers.

Passengers flying to an airport in Mainland France and the E.U. :

€ 5.50 per passenger

(fee, reduced mobility passengers included)

(Fee the same throughout Europe)

Passengers flying to all other Airports :

€ 11.03 per passenger

The fee will be invoiced to the carrier based on the number of departing passengers.

EXEMPTIONS :

- Crew members.
- Direct transit passengers (arrival and departure on the same flight number).
- Passengers on an aircraft which makes a forced return to the Airport due to technical problems or poor weather conditions.
- Children under 2 years of age.

Airport taxes

Airport Taxes are used to cover the cost of security, fire services, emergency services, bird-strike hazard prevention, safety and other measures implemented as part of environmental checks. They are fixed each year by Ministerial Decree.

Per passenger **€ 13.00**

4 HANDLING SERVICES

FBO handling services

4 options:

- optional handling : this option is possible for aircraft carrying a maximum of 6 passengers : passengers and luggage at departure or arrival are completely taken care of by the crew (passing via the security check point for vehicles)
- set technical assistance fee : for flights without passengers
- set commercial assistance fee : passenger assistance
- Additional services upon request.

SERVICES	SET Technical Assistance FEE	SET Commercial Assistance FEE	Services AT REQUEST
Ramp handling			
Guidance (arrival, departure), marshalling, chocking	■	■	
GPU (set fee per 30-minute slot) / ASU			■
Aircraft de-icing			■
Baggage handling			
Baggage handling* (loading, unloading, aircraft transport – business aviation lounge)		■	
Baggage handling*: All baggage transportation required once passengers leave the business lounge (car rental, vehicle parking) will be subject to an additional request to be submitted with 48 hours notice			■
Freight handling			■
Aircraft cleaning and maintenance			
Toilet service			■
Drinking water service			■
Cleaning inside the aircraft			■

SERVICES	SET Technical Assistance FEE	SET Commercial Assistance FEE	Services AT REQUEST
Catering service			
Forwarding requests to the catering company		■	
Loading catering on board aircraft			■
Fuel services			
Communication with the Fuel department	■	■	
Crew assistance, air traffic operations			
Extension of opening hours			■
Crew shuttle			■
Crew lounge	■	■	
Availability of flight preparation equipments (Olivia terminal, free internet access)	■	■	
Flight preparation assistance: Flight plans, Notams, Meteo datas		■	
MVT and LDM messages			■
Communication with local authorities and immigration services	■	■	
Passenger handling			
Passenger welcome and transport between aircraft and business lounge		■	
Welcome and transport of passengers once they leave the business lounge: Services after leaving the business lounge (car rental, vehicle parking) will be subject to an additional request to be submitted with 48 hours notice			■
Hotel, limousine, car hire, taxi, bus		■ Communica tion with Companies	
Hotel, limousine, car hire, taxi, bus			■ Management of requests and bookings

Set FBO handling fees

Set fee without handling = €70.00

(flights with max. 6 passengers at departure)

Category	AIRCRAFT	Set technical assistance fee	Set commercial assistance fee
1	All aircraft with fewer than 20 seats	€ 110.50	€ 221.00
2	SAAB 340 - F27.200 - E120	€ 209.00	€ 418.00
3	F27.400/500 - ATR42 – CRJ - SAAB 2000 – DASH 8/300 - DASH 7	€ 275.50	€ 551.00
4	F28 – ATR72 – CRJ7 - FK70	€ 307.00	€ 614.00
5	Bac111/200-400 BA146-B737/100-FK100	€ 410.00	€ 820.00
6	A318-A319-Bac111/550-DC9-IL18-B737/200-300-400- MD83	€ 586.50	€ 1 137.00
7	A320 – TU204 – B737/800	€ 689.00	€ 1 378.00
8	A321	€ 791.50	€1 583.00
9	DC8 – A300/310 – B757 – B767 - IL62/76	€ 1 257.50	€ 2 515.00
10	DC10 – A330 – A340 – IL86	€ 2 246.00	€ 4 492.00
11	B 747	€ 3 123.50	€ 6 247.00

These rates do not include the ground power unit.

- Assistance operations scheduled or performed between 9pm and 6am local time or on Sundays and bank holidays will be increased by 50%.
- Any invoice or advance, paid on behalf of the customer airline, will be increased by 15% to cover intervention costs.
- Invoicing up to 50% of the selected set fee for any cancellation without notice or with less than 2-hours notice with respect to the theoretical hour.

FBO services at request

GPUs	
- 28 Volts	€ 71.00 per start
- 115 Volts 400	€ 230.00 /hr then in increments of ½ hr
- Compressed Air Starter	€ 295.00
Passenger stairs	€ 42.00
Pushback tractor (for some aircraft)	€ 82.00
Fenwick Lifts	
.. day	€ 120.00
.. night (9pm-6am)	€ 158.00
Platform	€ 209.00 for 1 hr minimum then € 104.50 per additional ½ hr
Toilet servicing	€ 52.00 per operation
Cabin cleaning	€ 35.50 /hr
Nitrogen cylinder	€ 23.50 per operation
Ballast bags - Disposable packaging (25kg)	€ 13.50 per unit
Drinking water servicing	€ 52.00
Windshield cleaning	€ 26.50
Cleaning of area following hydrocarbon spillage	€ 126.00 per intervention
Onboard catering delivery	€ 78.00
Accompanying of vehicle in the restricted area	€ 52.00 per intervention
Personalised welcome or assistance	€ 75.00 per intervention
Aircraft shuttle bus parking	€ 70.00
Extension of opening hours (between midnight and 5am)	Depending on request

De-icing

De-icing	Rates exc. VAT
Service for category 1-5 aircraft	€ 63.00/intervention
Service for category 6+ aircraft	€ 105.00/intervention
De-icing fluid	€ 2.62/litre

Fuelling

- **JET A1:** The fuelling of aircraft with JET A1 fuel at Pau-Pyrénées Airport is performed by AIR BP between 4.45am and 10pm local time, 7 days a week.
Outside of these times, AIRBP requires 48 hours fuelling notice.
- **AVGAS 100LL:** Aircraft can be filled AVGAS 100LL fuel from an automatic pump which only accepts "AIRBP" cards, 24 hours a day, 7 days a week.

For further information, please contact: AIRBP

☎ 00 33 (0)5 59 33 33 36 / fax no. 00 33 (0)5 59 33 33 37 / e-mail: airbppuf@outlook.fr

Other personnel services

	Rates exc. VAT
Operations officer	€ 59.00
Stewardess	€ 46.00
Bagage handler	€ 36.00
Maintenance agent	€ 36.00

- *For services provided between 9pm and 6am local time, on Sundays and on bank holidays, rates are 50% higher.*

Catering



Catering is provided at request either as part of an handling request or by directly contacting the Pau-based Catering Company present at Pau-Pyrenees Airport :

Groupe AREAS ☎ 00 33 (0) 5 59 33 33 23

fax 00 33 (0) 5 59 33 97 57

e-mail: aurelie.pierre@areas.com / Mobile phone: 00 33 (0)6 40 36 57 15

5 BUSINESS CENTRE

VIP lounge

The Maryse Bastié VIP lounge is available at request for business passengers

VIP lounge

Rate for 1hr

Refreshments included

Presence of a stewardess

from €100.00

then €30.00 per additional ½ hr

Additional services on quote

Meeting rooms

Meeting rooms or offices are available in the business centre located in the airport terminal.

Rooms	Seating capacity	½ day In € exc. VAT	1 Day In € exc. VAT
Bureau Wright	8 - 10	€80	€110
Mermoz	15 - 20	€150	€220
Daurat	20 - 25	€100	€170
Blériot	50	€170	€310
Royal Béarn	70	€200	€380

All rooms are equipped with a whiteboard, flipchart, telephone, WIFI network access, video-projector (at request).

For further information and bookings, contact: +33 (0)5 59 33 33 59 or contact@pau.aeroport.fr

Food and refreshments can be provided in the meeting room or in the airport's restaurant : contact the AREAS Group.